



DOWNTOWN CHURCH
900 N. Main Street, Searcy, AR • (501)268-5383

Wedding Building Usage Rates & Fees (Resident Member*)

Deposit		
REFUNDABLE Deposit**:	\$200	
Areas (includes changing rooms & bathrooms)	Usage Fee	Custodial Fee***
Auditorium	\$0	\$30
FLC	\$0	\$25
FLC Kitchen (Main)	\$0	\$20
Lobby/Coffee Bar/Patio Area	\$0	\$20
Fellowship Hall	\$0	\$15
Fellowship Hall Kitchen (Lower)	\$0	\$15
TOTAL Room/Custodial Fees		
Items for Use	Usage Fee	Replacement
Lobby A/V usage of microphone and/or TV hook up	\$25-\$70	\$500
Table Linens (cleaning fee)	\$3 each	\$15 each
1 pair – 15 pt. white floor candelabras	\$0	\$150
1 pair – 7 pt. white floor candelabras	\$0	\$125
1 pair – 17 pt. heart shaped brass floor candelabras	\$0	\$150
1 pair – 9 pt. brass candelabras	\$0	\$100
1 pair – 9 pt. tree shaped brass candelabras	\$0	\$125
1 Brass Unity Candelabra	\$0	\$75
1 Half Moon Brass Candelabra	\$0	\$75
2 Brass Candle Lighters	\$0	\$80
1 Brass Metal Arch	\$0	\$175
1 White Metal Arch	\$0	\$175
Lattice Panels	\$0	\$20 each
17 - 60" round tables	\$0	\$80 each
23 – 8ft rectangular tables	\$0	\$75 each
Glass Punch Bowl	\$0	\$45
Glass Cups	\$0	\$2 each
TOTAL Items Fee		
Additional Staff Services		
Audio/Visual Tech Rehearsal & Ceremony	\$200	
Audio/Visual Tech Reception	\$50	
Set Up/Tear Down - if available (chairs, tables, etc.)	\$25-\$100	
TOTAL Staff Services		

* "Member": bride or groom is a resident member or one of their parents is a resident member.
 ** Your deposit refund will be based upon evaluation of the used facilities, the timeliness of departure, locking of building, and the return of any keys. A checklist will be provided.
 *** Custodial services include after ceremony/reception cleaning of bathrooms and preparing any used spaces for the following day.

PLEASE NOTE THE SEPARATION OF CHECKS & PAYABLE FIELDS

- (1) Deposit Fee: please make check payable to: Downtown Church of Christ \$ _____
- (2) Room/Items Fee: please make check payable to: Downtown Church of Christ \$ _____
- (3) Custodial Fee: please make check payable to: _____ \$ _____
- (4) Audio/Visual Fee: please make check payable to: _____ \$ _____
- (5) Set Up/Tear Down Fee: please make check payable to: _____ \$ _____

Wedding Party: _____ **Event Dates:** _____